



# ADMISSIONS CHECKLIST



## COMPLETE YOUR ONLINE APPLICATION

Fill out a new student application and review entrance requirements at:  
**[floridachristian.org/applynow](http://floridachristian.org/applynow)**

(\$40.00 non-refundable application fee will apply for 3K-4K and \$200.00 for 5K-12th grade)

Submit all necessary documentation for **PreK - 12th grade**: (\*forms found online)

- Copy of Birth Certificate and Social Security Card
- Medical Records (originals needed)
- FCS Release of Records Form\*
- FCS Preschool or School Reference Form\*
- FCS Teacher Reference Form\*
- Transcripts for the last 2 years (all grades and standardized testing) and current report card
- Any additional documentation applicable



## COMPLETE ENTRANCE EXAM (K5 - 12TH GRADE) OR PRESCHOOL OBSERVATION (3K & 4K)

Preschool observations are conducted for all incoming 3K and 4K students and entrance exams are conducted for all incoming K5 - 5th grade students. For all incoming 6th-12th grade students, testing will be required on an as-needed basis. Once the completed application and additional requirements are processed, an appointment will be scheduled for testing, as applicable.



## ADMISSIONS REVIEW

Application, entrance exam results, and all required documentation will be evaluated by our admissions committee. Students who have been recommended for enrollment will proceed to the next phase of the admissions process.



## FINAL ENROLLMENT DECISION

A final decision will be sent via email. If accepted and to guarantee student placement, families should refer to the email notification of acceptance to enroll and register within the required amount of time. If the online enrollment is not completed within the required number of days, the student may be placed in the waiting pool.